

Number 9

The Nursery

Working together to release your child's full potential

Registration Fee and Deposit

We require you to pay a registration fee of £50.00 and a deposit of £100.00 to secure your child's place.

Our registration fee is non-refundable. You will receive a clothes bag in which to keep your child's spare clothes, as we do not allow carrier bags on the children's pegs.

The deposit of £100.00 is held until your child leaves the Nursery. When terminating your place, we require one calendar month's notice in writing of your intention to leave. Your month's notice will begin on the date we receive your written notice and the deposit will be taken off your last month's fees.

Please note that if your child does not attend nursery once the place has been accepted, we reserve the right either to enforce the payment of the first month's fee or to retain the deposit.

Number 9 The Nursery reserve the right to give a one month notice in writing to any parent, if we would like to terminate the childcare arrangement.

Daily Rate

We offer the following daily rate		
	Per Day	Per Week
Full Day 7.30am – 6.00pm	£73.90	£369.50

Please note that this includes:

- A range of formula milk
- Nappies
- Wipes
- Snacks, Lunch and Tea
- Baby Ballet (please see timetable)
- Pro-Stars exercise and games (please see timetable)
- French (please see timetable/ Pre-School only)
- Sing and Sign (please see timetable)
- Yoga (please see timetable)

Discounts and Refunds

If a sibling of an existing child joins the Nursery, a discount of 10% will be given on the second child's fees. This also applies to twins.

No refunds will be given if your child fails to attend any pre-booked days for sickness or holidays. No refunds will be given in the event of the Nursery closing due to environmental factors beyond the control of the Nursery.

Government Funding Free Entitlement

We have a limited number of Free Entitlement places.

The government offer 15 and 30 hours free funding entitlement which is for 38 weeks of the year. Children become eligible the term after their 3rd Birthday. The extended 30 hours must be applied for through the HMRC Childcare choices website and a parental declaration form must be completed.

At Number 9 The Nursery we have stretched the government funded 15 hours or 30 hours over the whole year. This is to align the government funding proposal to our operating hours.

15 hours funding

Will be given as 11 hours per week, 5.5 hours per day over two days.

30 hours funding

Will be given as 22 hours per week, 5.5 hours per day over four days.

Additional service charges do apply.

Changes to your attendance pattern

During the registration process you will be asked to decide on the number of days you wish your child to attend and will be sent an acceptance letter with confirmation of your child's start date and sessions booked.

Any changes to increase or decrease your days thereafter must be requested with one month's notice in writing to the Nursery Manager, who will check availability. Additional days will be added to your next invoice.

If you wish to reduce your days immediately, we reserve the right to continue your normal monthly fee for a period of one month.

Late Collection Fees

We understand that occasionally situations arise which mean you will be arriving late to collect your child.

Late collection will incur an additional fixed fee of £10.00 for every 10 minutes you are late.

Payment Terms

Our invoices are raised monthly, and we will ensure that all invoices are with you by the 25th of each month. Invoices are payable monthly in advance by the 1st of the following month.

The nursery is closed on Bank Holidays and for one week at Christmas. Please be aware that fees are payable for these periods.

Payments must be made in full and on time. Please create a standing order or pay via BACS.

You will be subject to a daily £5.00 charge until your payment is paid in full. Continued late payments may result in the termination of your child's place without notice.

If fees are not paid, we reserve the right to hand over the debt to a debt-collection agency who may also add on their own charges for collection.